

# The Core Dance Company

*The information listed below is a general appreciation of the way in which The Core Dance Company is run to ensure that each child benefits from their class. We thank you for your participation.*

## 1. PERSONAL DATA

- 1.1 Personal information collected from you is for our use only and will not be passed on to third parties.
- 1.2 We may look to use Video cameras from time to time solely for the benefit of class projects subject to your approval. However, on occasions we may wish to use these videos for promotional purposes we will of course seek your consent. Please see below.

## 2. COURSE BOOKING AND CANCELLATION POLICIES

- 2.1 Should the school facilities become unavailable at any time due to unforeseen circumstances, i.e. weather, heating failure or the like and this had an impact on sessions then we would look to reschedule the lost class.
- 2.2 In the event of dance staff ill health affecting class sessions then we would again look to reschedule the class.
- 2.3 Should you the Parent feel for any reason that you wish to terminate classes with The Core Dance Company then we would very much appreciate if notification of this could be given a term ahead of time.
- 2.4 In respect of invoices, these will be presented at the beginning of each term and payment should be made within 2 weeks.

## 3. INSURANCE AND LIABILITY

- 3.1 With regards to health and safety it would be very useful you could provide us with any necessary medical information in respect of your individual child.
- 3.2 To confirm The Core Dance Company Staff hold a basic certificate in first aid and insured for public liability. In addition, all Staff are DBS checked.  
As the Company is activity and not education based it is therefore exempt from any OFSTEAD requirements.
- 3.3 Our aim is to strive for equal opportunities for all students and with this constantly assess both the Students and our own performance in our quest for the personal progression of each student/ staff on all sessions
- 3.4 Should you have any concerns in respect of the lesson/payments/classes or our Staff then we would welcome the opportunity to meet with yourselves at your earliest convenience in order to rectify and clarify any points raised.  
In the unlikely event of a Student and/or Parent behaving improperly toward our Staff we will reserve the right to exclude the same from the class, if a satisfactory explanation is not found.

## 4. GENERAL

- 4.1 Should the information on these terms and conditions change, you are required to sign a new form and you will not be responsible for any previous agreement that you have with us.

## 5. COMPANY REQUIREMENTS

- 5.1 With regard to Meeting/Collection times Parents/Students will be provided with this information prior to each Term/session.
- 5.2 We kindly request, subject to your agreement with the above to sign the lower part of this form as acceptance that you understand these terms/ conditions and are responsible for the knowledge and information listed.
- 5.3 We ask that students arrive properly dressed for classes and take this opportunity to highlight such clothing as jeans and skirts are not conducive to the activities taught. Ideally, we would recommend black leggings or black tracksuit bottoms, The Core Dance Company t-shirt, trainers and hair tied up.

By signing this form, we agree to the content terms listed above.

Childs Name (PRINT).....

Parents Name .....

Signed.....

Date.....

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## **OFFICE USE ONLY**

Returned.....

Signed (on behalf of The Core Dance Company).....

Print.....